



INTEGRAL UNIVERSITY
DEPARTMENT OF BIOSCIENCES
DEPARTMENTAL QUALITY ASSURANCE CELL (DQAC)
Internal Audit of Biosciences Department under DQAC cell
For all the faculty and staff members of the department

Venue: HoD Room

Date: 20.03.2021

Time: 11:00 A.M.

Topic of Meeting: Regarding updation of departmental disciplinary committee

A meeting was conducted to update the committee for maintaining proper discipline in the department.

Meeting Minutes

The members of the disciplinary committee are as follows:

Head of the committee: Dr. Mohammad Hayatul Islam

Members:

- Dr. Mohd. Salman Khan
- Dr. Swati Sharma
- Dr. Mohd. Ashfaq
- Dr. Jahanarah Khatoon

Jahan

Salman
Dr. Mohd. Salman Khan
(Chairperson)

Afaq
Dr. Uzma Afaq
(Member Secretary)

Rolee Sharma
Dr. Rolee Sharma
(Head)



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DEPARTMENT OF BIOSCIENCES
DEPARTMENTAL QUALITY ASSURANCE CELL (DQAC)
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Venue: HOD Room

Date: 07/01/2021
Time: 11:00 A.M.

Topic of Meeting: Updation of Departmental Library Cell

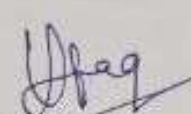
Meeting Minutes

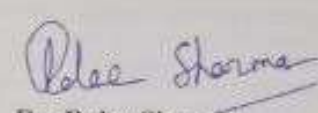
The members of the Departmental Library Cell are as follows:

Members:

- Dr. Uzma Afaq
- Dr. Namrata Mitra


Dr. Mohd. Salman Khan
(Chairperson)


Dr. Uzma Afaq
(Member Secretary)


Dr. Rolee Sharma
(Head)

Departmental Quality Assurance Cell (DQAC)

Department of Biosciences

Integral University

For all the faculty and staff members of the department

Venue: HoD Room

Date: 8/04/2022

Time: 10:00 AM

Topic of Meeting: Constitution of Departmental Physical Verification Committee

Minutes of the Meeting

The members of the Departmental Physical Verification Committee are as follows:

Head of the committee: Dr. Mohammad Hayatul Islam

Members:

- Dr. Mohd. Khubaib
- Dr. Manzar Alam



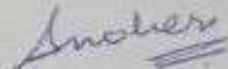
Dr. Mohd. Salman Khan

(Chairperson)



Dr. Uzma Afaq

(Secretary)



Dr. Snober S. Mir

(Head)

Departmental Quality Assurance Cell (DQAC)

Department of Biosciences

Integral University

For all the faculty and staff members of the department

Venue: HoD Room

Date: 8/04/2022

Time: 10:00 AM

Topic of Meeting: Constitution of Departmental Purchase/Stock Verification Committee

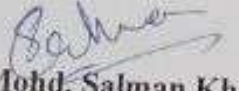
Minutes of the Meeting

The members of Departmental Purchase/Stock Verification Committee are as follows:

Head of the committee: Dr. Mohd. Ashfaq

Members:

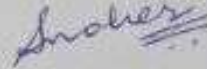
- Dr. Mohammad Hayatul Islam
- Dr. Manzar Alam
- Mr. Abdullah Hasan
- Dr. Shahida Hamid


Dr. Mohd. Salman Khan

(Chairperson)


Dr. Uzma Afaq

(Secretary)


Dr. Snober S. Mir

(Head)

Departmental Quality Assurance Cell (DQAC)
Department of Biosciences
Integral University
For all the faculty and staff members of the department

Venue: HoD Room

Date: 21/06/2022

Time: 10:00 AM

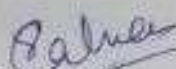
Topic of Meeting: Discussion on updation of Departmental Student Grievance Cell

Meeting Minutes

The members of the Departmental Student Grievance Cell are as follows:

Members:

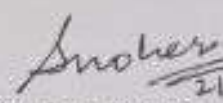
- Dr. Salman Khan
- Dr. Farina Mujeeb
- Dr. Jahanarah Khatoon


Dr. Mohd. Salman Khan

(Chairperson)


21/06/22
Dr. Uzma Afaq

(Secretary)


21/6/2022
Dr. Snober S. Mir

(Head)

INTEGRAL UNIVERSITY
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Date: 14/03/2022

Venue: HOD Room

Time: 11:00 A.M.

Topic of Meeting: Regarding updation of Website Committee

Meeting Minutes

The members of Website Committee are as follows:

Head of the committee: Dr. Arshi Siddiqui

Members:

- Dr. Farina Mujeeb
- Dr. Amita Dubey
- Dr. Jahanarah Khatoon
- Dr. Mohd. Ikram Ansari


Dr. Mohd. Salman Khan
(Chairperson)


Dr. Uzma Afaq
(Member Secretary)


Professor Dr. Sher Ali
(Head)

DEPARTMENT OF BIOSCIENCES
DEPARTMENTAL QUALITY ASSURANCE CELL (DQAC)

Internal Audit of Biosciences Department under DQAC cell

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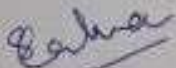
Date: 11.04.2022

Time: 12:00 p.m.

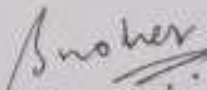
Venue: HoD Room

S. No.	Name of Lab	Lab Instructor	Faculty Incharge
1	BT-15/ Plant Science Lab	Dr. Manzar Alam	Dr. Arshi Siddiqui Dr. Mohd. Kubaib
2	BT-16/ Animal Science Lab	Dr. Shahida Hamid	Dr. Uzma Afaq Dr. Sabihur Rahman Farooqui
3	BT-8/ Biochemistry and environmental biotechnology Lab	Mr. Mohd. Arif	Dr. Hayatul Islam Dr. Farina Mujeeb
4	BT-9/ Biochemistry Lab	Mr. Abdullah Hasan	Dr. Swati Sharma Dr. Jahanarah Khatoon
5	BT-10/ Microbiology Lab	Ms. Smita Rai	Dr. Salman Khan Dr. Amita Dubey
6	CIF	Mr. Taufeeq Ahmed	Dr. Irfan Ahmad Ansari Dr. Mohd. Ashfaque
7	IIRC-CIF-DST-FIST	Ms. Marya Ali	Dr. Snober S. Mir Dr. Mohd. Ashfaque

Note: Faculty In-charge and Lab Instructors are responsible for the proper functioning and maintenance of their respective laboratory.


Dr. Mohd. Salman Khan
(Chairperson)


Dr. Uzma Afaq
(Member Secretary)


Dr. Snober S. Mir
(Head)



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Venue: HoD Room

Date: 20.03.2021

Time: 11:00 A.M.

Topic of Meeting: Updation of Laboratory Purchase and Internal Auditing committee

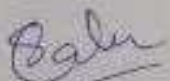
A meeting was conducted to constitute the committees of faculty and supporting staff for internal audit of all the laboratories of the department.

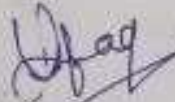
Meeting Minutes

The members of the Laboratory Purchase and Internal Auditing committee are as follows:

Members:

- Dr. Mohd. Salman Khan
- Dr. Mohammad Hayatul Islam
- Dr. Mohd. Ashfaq
- Dr. Uzma Afaq
- Dr. Mohd. Khubaib


Dr. Mohd. Salman Khan
(Chairperson)


Dr. Uzma Afaq
(Member Secretary)


Dr. Rolee Sharma
(Head)